G.A.R. 14-C Sub-bill (LTC) T.R. 25

CENTRAL

Sub-bill No.....

LEAVE TRAVEL CONCESSION B

PART - A

(to be filled in by the Government servant,
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1.	Name	2.	Designation
3.	Pay	4.	Headquarters

5. Nature and period of leave sanctioned :

6. Particulars of members of family in respect of whom the Leave Travel Concession has been claimed :

SI.No.	Name(s)	Age	Relationship with the Govt. servant
		а. 1. 1.	
		5	

7. Details of Journey (s) performed by Government servant and the members of his/her family

Departures		Arrival			Class of	No. of	Fares Paid			
From	Date & Time	То	in km.	travel	Accommodation used	fares	Rs.	P.	Remarks	
5			-							
	From	From Date & Time	From Date & To	From Date & To Distance Time To in km.	From Date & To Distance Mode of in km. Km.	From Time 10 in km. travel used	From Date & To Distance in km. Mode of travel Accommodation used No. of fares	From Time 10 in km. travel used rares Rs.	From Time 10 in km. travel used Tares Rs. P.	

9. Particulars of journey(s) for which higher class of accommodation than the one of which the Government servant is entitled, was used, (Sanction No. & date to be given)

Place		Mode of	Class to which entitled	Class by which actually travelled	No. of fares	Fare Paid	
From	То	Conveyance	which entitled	actually travelled		Rs.	р.
·			i.		2		
						2	
		~					

10. Particulars of journey(s) performed by road between places connected by rail :

Name	of places	Class to which	Retail fare		
From	То	entitled	Rs.	P.	

CERTIFIED THAT :

- 1. The information as given above is true to the best of my knowledge and belief, and

Date	e		Signatur	e of Governmen	t servant
	[70	PART - B be filled in by the Bill Section]			
1.	The net entitlement on account of leave	travel concession works out to R	s		
	(Rupees)
	as detailed below :			Rs.	P.
	(a) Railway / Air / Bus / Steamer fare		·	n n Na	
	(b) Less amount of advance drawn vide				
	Vr. No date				
		Net Amour Rounded o			
2.	The expenditure is debitable to :				
	Bill Clerk (initial)	Countersigned		Disbursing Offici gnature)	cer
		Controlling Officer (Signature)			
	ShrilCast ///	ry entries have been made in the	2	c of	

(Signature of the officer authorised to attest entries in the Service Book)