



ICAR - CENTRAL INLAND FISHERIES RESEARCH INSTITUTE

**AN ISO 9000 : 2008 Certified Organization
Barrackpore, Kolkata-700 120, West Bengal**

☎ 2592-1190/1191 Fax : 033-2592-0388

E-mail : storeseccifri@gmail.com, Website : www.cifri.res.in

GST NO.19AAAGC0090D1ZX

Speed Post

No.1/1/2018-19/S/Minor Equipment/

Dated : 18.09.2018

To
M/S. Alfa Instruments,
213, Mangol Pur Kalan, Near Mother Dairy,
Sector-2, Rohini,
Delhi-110 085.

Sub :- Supply & Installation of one Portable Digital Balance at this Institute – Reg.

Ref :- Your Quotation No. A1/7-46/18-19 dated 19.07.2018

Sir,

With reference to your Quotation for supply of Stores as detailed in the Schedule given below at the rates noted against each items is accepted on the following Terms and Conditions.

1. Supply should be executed on or before **31.10.2018**. If the supply is not completed by this date, this Institute reserves the right to make the purchase from any other source available without sending any information of cancellation of the order placed with you.
2. Articles supplied should strictly confirm to the specifications quoted by you and accepted by us.
3. The items supplied shall be guaranteed for satisfactory performance.
4. The article should be securely packed and dispatched.
5. This Institute will not be responsible for any loss or damage of article in transit.
6. Your pre-receipted bill in triplicate drawn in the name of "The Director, Central Inland Fisheries Research Institute, Barrackpore, Kolkata-700120, West Bengal may be sent to the consignee together with the supporting documents/certificate/vouchers/delivery receipts/any bill etc. for arranging payment.

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7. Payment will be made through e-transfer after satisfactory completion of the supply of materials. Please furnish your Bank Details along with the Bill duly signed by the Bank Authority for making payment through e-transfer (RTGS).
8. Where Taxes, duties are agreed to be paid in addition to the rates accepted, it will be paid subject to fulfillment of the following condition

c) GST :-

THIS INSTITUTE IS ENTITLED TO CONCESSIONAL GST APPLICABLE TO EDUCATIONAL/RESEARCH INSTITUTE/LABORATORY etc. ONLY SUCH CONCESSIONAL GST SHALL BE CHARGED. Necessary declaration form is attached. GST will be admitted only if the claim is supported by the following certificate.

"Certified that the goods on which GST has been charged have not been exempted under the relevant GST Act or Rules/Notifications issued there under and the charges on account of GST on these goods are correct under the relevant Act/Rules/Notifications there under".

Certified that we are registered dealers in the States of _____
_____ under Registration
No. _____ for the purpose of GST.

d) EXCISE DUTY :-

"On production of proof of actual payment by you to the Central Excise Authority. Packing and forwarding charges on production of proof of vouchers in support of the charges incurred".

9. The rate accepted is for delivery at **ICAR-Central Inland Fisheries Research Institute, Barrackpore, Kolkata-700 120, West Bengal.**
10. Any other conditions in your tender/quotation/proforma invoice/R.C. which is not specifically agreed to, is not acceptable to us.
11. LIQUIDATED DAMAGES :-

An amount at the rate of 0.5% per week or part thereof subject to a maximum of 10% of the cost will be collected from you for delayed supply .

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12. Schedule :

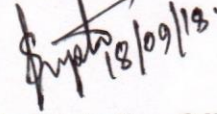
Sl. No.	Specification	Quantity	Rate	Amount
1.	Balance Digital : Portable : ACZET : Model: CG-602; Highly suitable for Lab/ On Field Use; Cap: 600 gm; Pan Dia: 118 mm; Readability : 0.01 gm; ABC Plastic Housing; Auto Zero Tracking; Auto Calibration; Standard RS 232 Interface; LED Display; With built in weight; Built in Rechargeable Battery; To work on 230V 50 Hz AC.	01	@ Rs.29,4,00/- each (Including transportation & GST)	Rs.29,400/-

Against Certificate from the Head of the Institute under SI. No.3 of MOF
Notification No.45/2017 and 47/2017

(Rupees Twenty Nine Thousand Four Hundred Only including all charges)

13. Please acknowledge receipt of this order.

Yours faithfully,



Assistant Administrative Officer
(Stores)

Copy to:-

1. Dr. S.K. Nag, P.S. & Vigilance Officer, ICAR-CIFRI, Barrackpore for information.
2. Ms. T.N. Chanu, Scientist through the Head, REF Division, ICAR-CIFRI, Barrackpore for kind information and necessary action please.
3. The S.F. & A.O., ICAR-CIFRI, Barrackpore.
4. The D.D.O., ICAR-CIFRI, Barrackpore.

