



क्षेत्रीय केंद्र/REGIONAL CENTRE  
 भाकृअनुप-केंद्रीय अन्तर्स्थलीय मात्स्यकी अनुसंधान संस्थान  
 ICAR-CENTRAL INLAND FISHERIES RESEARCH CENTRE  
 24, पन्ना लाल मार्ग, इलाहाबाद -211 002  
 24, PANNA LAL ROAD, ALLAHABAD-211 002



F.No. Security Tender/AD/16/ ४५० (ii)

Date: 03.11.2016

FROM: THE HEAD(Acting)  
 Regional Centre, CIFRI,  
 24 - Pannalal Road, Allahabad- 211 002

To: M/s Bombay Intelligence Security (India) Ltd.,  
 Unit No. 11&12, 4<sup>th</sup> Floor, Vinayak Central Plaza, M.G. Marg,  
 Civil Lines, Allahabad, U.P - 211 001

**Sub:** *Hiring of services of security, gardening, cleaning and semi-skilled labourer at this Research Centre of ICAR-CIFRI - Reg.*

**Ref:** *H.O.No: 1/1/Adm-II/Security/Allahabad/3799 Dated: 21<sup>st</sup> Oct, 2016*

Sir,

With reference to the subject mentioned above, it is inform you that the Competent Authority has approved the engagement of M/s Bombay Intelligence Security (India) Ltd., Unit No.11 & 12, 4<sup>th</sup> Floor, Vinayak Central Plaza, M.G. Marg, Civil Lines, Allahabad, U.P – 211 001 on the following terms and conditions :

1. The expenditure will be Rs. 60,624/- (Sixty thousand six hundred twenty four) only on monthly job contract basis.

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2. The details break-up are given below :

Particulars	Security	Gardening	Cleaning&Sanitation Services	Semi Skilled -	Consolidated monthly amount
Minimum Basic per diem	213	213	213	236	
No. of admissible days/month	30	26	26	26	
Monthly Basic	6390	5538	5538	6136	
EPF @ 13.61%	869.68	753.72	753.72	835.11	
ESI @ 4.75%	303.53	263.06	263.06	291.46	
Sub total -I	7563.20	6554.78	6554.78	7262.57	
S.Charge including bonus etc.	294.31	294.31	294.31	326.09	
Sub total-II	7857.51	6849.09	6849.09	7588.66	
S. Tax @ 15%	1178.63	1027.36	1027.36	1138.30	
Total	9036.14	7876.45	7876.45	8726.96	
No.of Manpower	4	1	1	1	
Total	36144.56	7876.45	7876.45	8726.96	60624.42

3. The contract period will be for a period of 1(one)year initially subject to revision of performance after six months. The contract may be renewed on mutually agreed terms and condition if the performance of the Agency found satisfactory.
4. The payment to the Contractor will be made in every month on production of bills alongwith the following documents. The payment will be made through ECS on every month
  - a) Bill in triplicate duly pre-receipted.
  - b) Bill for hiring of security job should be submitted separately.
  - c) Statement showing bank details certified by the Bank Authority.
  - d) Separate challan showing the total amount deposited to ESI & EPF authorities. The payment of whole organisation of the contracting agency will not be accepted.
  - e) ECR copies of ESI & EPF marking on each labour engaged at ICAR-CIFRI, Allahabad by the firm.
  - f) Copy of wages slip of previous month.
  - g) Copy of challan for payment of Service Tax.
  - h) Actual amount payable to the employee should be made in accordance with Minimum wages after deducting the employee share part of ESI & EPF.
5. No request for alteration in the rates quoted will be permitted within the contract period.
6. The firm will have to provide minimum wages to its worker as fixed by the Ministry of Labour & Employment, Govt. of India from time to time. The firm has to submit written request alongwith revised rates by the Ministry of Labour & Employment time to time.
7. The monthly bill should conform to the rates quoted and taxes mentioned.
8. Performance security/security deposit of the selected firm will be 10% of Annual contract value i.e. Rs. 72,749/-(Seventy two thousand seven hundred fifty) only and the same has to be deposited by the firm alongwith the acceptance fo work order.

If the award of job is acceptable to the firm, an agreement is required to be executed between CIFRI and Agency on non judicial stamp paper of Rs. 100/- purchased at the Agency's end.

A copy of work order and Agreement related to hiring of security job at Barrackpore are enclosed for your ready reference and customization as per the terms of contract for engagement at the Centre.

**HEAD(Acting)**  
Regional Centre, CIFRI

**Copy to:** 1. The Administrative Officer, ICAR-CIFRI, Barrackpore, Kolkata for Kind information and necessary action.

2. Officer-In-Charge, AKMU for uploading on the Institute's website.