



No. Repair/RenovationP.Bhawan-505(1)./2022-23-Works

Date: 05-09-23

**NOTICE INVITING TENDER**

TENDER NO. 1/23/BKP

The Director, ICAR-CIFRI, Barrackpore invites online Quotation through e-procurement portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)) in 2 (two) Bid Systems Registered/Govt. enlisted contractors for the following works at ICAR-CIFRI, Barrackpore:

Sr. No.	Name of the Work
1	Repair / Renovation of gents toilet Ground floor, Paryabaran Bhawan .

Firms are requested to quote the rate as per our enclosed specification and ensure its submission to the undersigned. The list of jobs (vide Annex-II) to be done is only indicative and not exhaustive. Interested firms may like to visit the Institute for on-site assessment of the jobs required to be done. The tender document and specification details may be downloaded from the e-procurement portal.

No bid other than online quotation shall be entertained.

The schedule of processing quotations is as follows:

1.	Date and time for issue/publishing	06.09.2023 5:00 p.m.
2.	Document Download start date and time	06.09.2023 5:00 p.m.
3.	Bid submission start date and time	06.09.2023 5:00 p.m.
4.	Bid submission end date and time	16.09.2023 5:00 p.m.
5.	Date and time for opening of technical bids	18.09.2023 9:00 a.m.
6.	Address for communication	The Chief Administrative Officer, ICAR-CIFRI, Barrackpore

(Kumar Vivek)  
Chief Administrative Officer

## ANNEXURE – I

### **TERMS AND CONDITIONS**

1. Successful bidder must complete the work within 25 days from the date of awarding the contract.
2. The site for the work is instantly available for initiation of the work .
3. Price must **not** be quoted in Technical bid, otherwise bid will be rejected.
4. The following documents in PDF Format are to be upload with the quotation through e-procurement portal [www.eprocure.gov.in](http://www.eprocure.gov.in)
  - a) PDF Copy of valid enlistment/licence/registration with ICAR Institute/Municipality or Cantonment/PWD/CPWD.
  - b) PDF copy of authenticated completion certificate (s) showing work experience (s) for doing at least one work costing not less than 2 lacs in the last 03 years.
  - c) PDF copy of PAN Card & GST Certificate.
  - D) PDF copy of authenticated declaration as per Annexure-III in letter head of the firm.
  - e) PDF copy of check list as per Annex-IV.
  - f) Documentary proof for EMD of Rs. 5000/- (Bank transaction number or photocopy of cheque or draft)

(The PDF copies submitted as Technical Bid should be legible. If any of the above documents is not uploaded, bid will be summarily rejected)
5. Detailed specification of the works are enclosed in ANNEXURE- II
6. The contractor, whose quotation is accepted, will be required to furnish a security deposit for the fulfilment of the contract and 3% of total bill amount will be as security deposit. The Security deposit will be released after six months from the date on which completion certificate is given by the Officer-in-Charge, Works, ICAR-CIFRI, Barrackpore. Security Deposit will earn no interest.
7. Tender once submitted will remain valid for 90 (ninety) days for acceptance.
8. Any modification in the work schedule shall be informed to the Institute and subsequent payment for such works will be made accordingly on the basis of the final measurements on that specific item on the rate quoted.
9. Canvassing in connection with the tenders is strictly prohibited and the quotations submitted by the contractors who resort to canvassing will be liable to rejection.
10. The online bid should contain two folders containing Technical Bid and Financial bid in the form of BOQ .
11. The Director, ICAR-CIFRI, Barrackpore, Kolkata- 700 120 reserves the right to accept/reject any quotation or part thereof without assignment any reason.
12. Rate quoted for the items should be inclusive of all taxes/duties (except GST). The rate will remain

valid for six months from the date of offer and no change in the rate shall be considered during this period.

13. An agreement will be entered into by the contractor with the Director, ICAR-CIFRI within 07 days of the issuance of the work order.
14. On acceptance of the tender, the name of the accredited representatives of the contractor who would be responsible for taking instruction from the OIC Works shall be communicated to the OIC Works.
15. The Institute authorized representative may carry periodic instruction and supervision of the work as per directions from the competent authority.
16. Any modification in the work schedule shall be informed to the Institute and subsequent payment for such works will be made accordingly on the basis of the final measurements on that specific on the rate quoted.
17. Tax deduction at source will be made wherever applicable.
18. The quotation will be subject to any further terms and conditions as may be fixed by the Govt of India/ ICAR/Director, ICAR-CIFRI.
19. Payment will be released only against the pre-receipted bill submitted in triplicate within 30 days of completion of the works. Payment will be made through RTGS ( e-payment ). All payments will be made as per prevalent rules and regulations of the Government of India.

20. LIQUIDITY DAMAGES :

- i. In all cases of delay by the supplier/agency/contractor in completion of the construction or any part forming them subject matter of this contract beyond the periods specified in purchase order/contract , other than a delay caused by force beyond control (Force Majeure), the buyer shall have the right without prejudice in its other remedies under this contract, to claim liquidated damages amounting to 0.5% of the contract/tender value for each week (or part thereof ) of delay until actual delivery or performance or completion of works. However, such damages shall not exceed 10% of the delivery price of the goods or services which the delivery or performance has been delayed.
- ii. In the event the supplier/agency/contractor terminates the Contract or part of it, the Director, ICAR-CIFRI, Barrackpore shall have the right to procure/hire/construct upon such terms and in such manner as it deems appropriate, goods or services or works similar to those undelivered and the supplier/agency/contractor shall be liable to the Director, ICAR-CIFRI, Barrackpore for any excess cost incurred for procuring similar goods or services or works,. However, the supplier shall continue performance of the contract to the extent not terminated.

21. Resolution of disputes :

- i) All disputes, agreements or questions arising out of or in connection with this contract or relating to its construction or performance shall be settled amicably by mutual consultation. If after 90 days, the parties fail to resolve their differences by mutual discussions, the matter shall be referred by arbitration in accordance with the Arbitration and Conciliation Act 1996.
- ii) The Parties shall continue to perform their obligation under this Contract during the conciliation/arbitration proceedings. The cost of arbitration (including the fees and expenses of the arbitrators) shall be shared equally by the parties, unless the award specifies otherwise.

iii) This article shall survive the termination of this contract.

22. EMD of Rs. 5000/- will be submitted in the Institute A/C as per details herewith:

- a. Bank Account Name- State Bank of India
- b. Branch- Barrack pore
- c. A/C. no- 11278713220
- d. SBIN0000029

OR

Through Cheque/DD in favour of ICAR UNIT CIFRI Barrackpore

23. The Director, ICAR-Central Inland Fisheries Research Institute, Barrackpore, Kolkata- 700 120 , West Bengal reserves the right to accept or reject any or all the tenders either in part or in full without assigning any reasons whatsoever.

**Annexure-III**

(Printed on letter Head of Firm)

**TO WHOM IT MAY CONCERN**

We hereby certify that our firm M/s

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..... has not been black listed by any Government or semi Government Department in India.

(Seal & Signature of the Contractor)

**Annexure-IV**

**Checklist**

<b>Sl. No.</b>	<b>Details of Document</b>	<b>Whether Uploaded (Yes/No)</b>
1	PDF Copy of valid enlistment/licence/registration with ICAR Institutes/ Municipality or Cantonment/ PWD/ CPWD.	
2	PDF copy of authenticated completion certificate (s) showing work experience (s) for doing at least one work costing not less than 2 lacs in the last 03 years .	
3	PDF copy of PAN Card & GST Certificate.	
5	PDF copy of authenticated declaration as per Annexure-III in letter head of the firm.	
6	PDF copy of check list as per Annex-IV.	
7	EMD of Rs. 5000/- (Documentary proof i.e. transaction number or photocopy of cheque/DD)	

